

## HOW TO SET UP ONLINE BANKING

Follow these easy steps:

1. Go to [WWW.CENTEXCITIZENSCU.COM](http://WWW.CENTEXCITIZENSCU.COM) (click online banking)
2. Click on **"ENROLL NOW"** which is located in the dark blue online banking box (Top right-hand side of page) at the bottom of the box
  - A) Enter your member number (ACCOUNT NUMBER)
  - B) PIN# (last four of primary account owner's social security #)
  - C) Setup your LOGON ID (user name), SECURITY CODE (password),
  - D) click **"Log on "**, click **"Here"**
  - E) Confirm your LOGON ID (user name), SECURITY CODE (password), click **"Log on "**
  - F) Complete enhanced authentication by selecting 3 Questions & Creating a Security Phrase
  - G) Agree to the Terms & Conditions- check the box below
  - H) Enter your Email Address, then confirm and save (all done)



\*After Setting Up Online Banking, Sign Up For E-Statements and E-Notices

### **\*E-STATEMENT ENROLLMENT INSTRUCTIONS**

Follow these easy steps:

1. Go to [WWW.CENTEXCITIZENSCU.COM](http://WWW.CENTEXCITIZENSCU.COM)
2. **"LOG ON"** to your **"ONLINE BANKING"**
3. Click on **"E-Statements"** a pop up will appear then hit **"I AGREE"** and a new pop up will appear
4. SELECT MEMBER ID ON DROP DOWN and hit continue
5. Then a new page will open; which is the **"Online Statement Enrollment Agreement"**
6. Click on **"ESign Document"** to open document and receive access code; type code in the box below.
7. To accept; click **"I AGREE"** which will take you to the deliver preference page
8. E-Statement is selected as your deliver preference; click **"NEXT"** to confirm
9. Click **"Enroll"** to complete your E-Statement enrollment

Once your enrollment is completed; your statement history will be available up to 18months.  
An email notification will be sent when a new statement is available for viewing.

### **\* E-NOTICES ENROLLMENT INSTRUCTIONS**

Follow these easy steps:

1. Go to [WWW.CENTEXCITIZENSCU.COM](http://WWW.CENTEXCITIZENSCU.COM)
2. **"LOG ON"** to your **"ONLINE BANKING"**
3. Click on **"E-Notices"** this will take you to a new page: Click on **"AGREE"**
4. SELECT MEMBER ID ON DROP DOWN
5. Select delivery method and choose electronic on each document type you wish to have E-Notices
6. Click **"SAVE"** to complete your E-Notices enrollment



## **Android**



### HOW TO DOWNLOAD OUR APP

1. GO TO YOUR GOOGLE PLAY STORE OR APPLE APP STORE
2. Click on Search Bar Type In: **"CENTEX CITIZENS CREDIT UNION"**
3. Download It.
4. **Type in Login ID and Security Code**  
(Same as your Online Banking ID and Security Code)

### MOBILE CHECK DEPOSIT

1. **Maximum Amount for Mobile Deposit \$3,000**
2. **CHECK MUST BE ENDORSED AS FOLLOWS:**  
**CCCU MOBILE DEPOSIT ONLY, SIGNATURE, ACCOUNT NUMBER**  
Click Deposit (3<sup>rd</sup> tab)
3. Go down To Deposit A Check
4. Choose **Checking Account #** then fill in **Check Amount.**
5. Take a clear picture of the front of check, and then click on **"Use"**. Repeat for the back of the check.
6. Final Step Click on **"Make A Deposit"**

**\*\* Funds are normally received within two business days.  
Please keep your paper checks until the funds are posted to your account.**

## **iPhone**



**\*\*\*NEW TEXTING SERVICE!!!\*\*\*** To make communicating with or membership easier, CCCU has implemented a new texting service! You can contact us by **TEXTING: 254-562-9296**. STOP=opt out